

ELECTRONIC CERTIFICATE OF ORIGIN REGISTRATION PROCEDURE

1. ALL new accounts that have not subscribed for CertOfOrigin have to register online. The reason is that for CertOfOrigin, the Chambers MUST approve the user online before CrimsonLogic is able to accept any new application.
2. The following are the steps for the Online Registration :-
 - a. Launch <http://www.certoforigin.com>
 - b. Click on the hyperlink 'signup as member' on the left hand Login panel.
 - c. For more information on the registration procedure, click on FAQ tab, select Question 'How can I register for CertOfOrigin'. In the contents of the answer, click on 'electronic co procedure' and 'CHECKLIST-ECO Registration' for the supporting documents required to be attached during the online form filling.
3. All applicants must have an existing email account as the registration outcome will be sending to them via email.
4. Upon receiving the approval email from Chamber, please follow the instructions in the email to download the application forms.
5. Please complete the application forms and send to :

CrimsonLogic Pte Ltd
31 Science Park Road
The Crimson
Singapore 117611
Attention to: Customer Admin

6. For company who would like to print of the Certificate of Origin in their own premises, please provide the 'Specimen of Signatures' during the online registration, as well as complete the Signatory Form and submit it to CrimsonLogic.

Please contact Netrust Customer Services Hotline at 6212 1388 for more details on purchasing the smart card and reader.

Netrust Customer Service Contact information:

Hotline : 6212-1388

Email : infoline@netrust.net;

Website : www.netrust.net

Address : 10 Collyer Quay, #09-05/06 Ocean Building, Singapore 049315

Please refer to the attachment of the Netrust registration procedure.

7. ECO Training is required prior to the issuance of ID. Our Training department will invite you for the training once we received your completed form.

Hardware & Software Requirements

To use CertOfOrigin, users need to equip their computer system with:

- Internet Explorer (IE) 5.5 / Netscape 4.76 or higher
- Internet connection
- Java Runtime Environment (JRE)

Printing of CO

- Laser printer with the following specifications:
 - Support for PostScript 2 printer language
 - True 1200 X 1200 dpi resolution
- Some of the brands recommended:
 - HP monochrome LaserJet 1200 series, 2200 series, 4050 series, 4100 series, 4300 series
- No low toner

Additional hardware is required if optional features are needed:

- Document attachment
- Scanner for scanning document with images
- Smartcard and smartcard reader to enable digital signing and printing of CO

Price List

I) Chambers' Charges :

Item	Electronic Application		Manual Application	
	Chamber Members S\$	Non-Chamber Members S\$	Chamber Members S\$	Non-Chamber Members S\$
Endorsement Fee A set of 4 copies of Certificate of Origin comprising 1 to 2 pages (inclusive of the original)	\$5.00	\$8.00	\$7.00	\$10.00
Additional pages (from the 3rd page onwards)	\$1.00 per page	\$2.00 per page	\$1.00 per page	\$2.00 per page
Additional copies (from the 5th copy onwards)	\$1.00	\$2.00	\$3.00	\$4.00

Note : Above charges are inclusive of GST

II) Third Party (Netrust) Cost

Item	S\$	Remarks
One time Smart Card Reader Cost		Optional item.
Datakey Crypto-card with Gemplus PC430 reader or	\$140.00	This is to ensure a higher level of security on exchange of information over the Internet and to enable electronic signature for the Certificate of Origin printing function.
Datakey Crypto-card with Gemplus PC410 reader or	\$130.00	
iKey 2032 USB Token	\$100.00	
One time Registration Fee	\$10.00	Per user
Annual User Subscription Fee	\$50.00	Per user

Note :

- i) The price stated is valid at time of print. Please check with the vendor for the latest product price list
- ii) Above charges are exclusive of GST

III) CrimsonLogic's Charges

Item	S\$	Remarks
One time Account Registration Fee	\$50.00	Per company
Monthly User Subscription Fee	\$20.00	Per user ID
Transaction Charge		
Processing Fee A set of 4 copies of Certificate of Origin comprising 1 to 2 pages (inclusive of the original)	\$1.00 per submission	Maximum size of 500 Kilobytes per page is allowed, beyond which, each attachment will be charged on a per page basis.
Additional page charge (from 3rd page onwards)	\$0.50 per page	
Attachment Fee For first 5 scanned pages	\$1.00	
Additional attachment from 6th page onwards)	\$0.50 per page	

Note : Above charges are exclusive of GST

Information last updated on: 15th May 2003. CrimsonLogic reserves the right to make changes to the above information.

For enquiries or assistance services, please contact:

Pre-sales enquiry	Customer Admin Dept	6887 7888, press 2
Training matters	Training Dept	6887 7888, press 3
Technical assistance	CrimsonLogic Call Centre	6887 7888, press 1